



School of Planning and Architecture Vijayawada
An Institute of National Importance, Min. of Education, Govt. of India, ITI Road,
Vijayawada – 520008, Andhra Pradesh, India

Agenda and Notes

Minutes of 37th Meeting of the Board of Governors

**Held on 31.03.2023 at 16:00 Hrs.
at Board Room, SPA Vijayawada on
dual mode**

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SCHOOL OF PLANNING AND ARCHITECTURE, VIJAYAWADA
Survey No.4/4, ITI Road, Vijayawada-520008, AP

MEMBERS PRESENT:

1) Prof.Dr.Virendra Kumar Paul	Chairman
2) Prof.Dr.Ramesh Srikonda, Director, SPAV	Member
3) Ms.Saumya Gupta, Joint Secretary Department of Higher Education, MoE, GoI	Member
4) Sh.K.Rammohan Rao, Vice Chairman, APSCHE (Nominee of Principal Secretary, HE, GoAP)	Member
4) Sh.Pradeep Kapoor, Nominee of ITPI	Member
5) Dr.Purushottam Ramchandra Patil, Nominee of AICTE	Member
6) Ar.Abhijit Shirodkar, Nominee of CoA	Member
7) Sh.Anil Kumar, Director (F.I), (Nominee of Financial Advisor, MoE)	Member
8) Prof.M.Kailasa Rao, Nominee of Senate, SPAV	Member
9) Dr.Adinarayanane R, Nominee of Senate, SPAV	Member
10) Sh.K.V.Uma Maheswara Rao, Registrar, SPAV	Secretary

The Director welcomed all the members of the Board of Governors for the meeting and proposed to nominate Prof.Dr.Virendra Kumar Paul, Member of BoG to preside over the meeting as Chairman, BoG in accordance with the Clause 14(V) of SPA Statutes.

The Chairman advised the Registrar to present the Agenda items.

ITEMS FOR CONFIRMATION OF MINUTES

Confirmation of the Minutes of the 36th Board of Governors held on 20.12.2022 at Board Room, SPA Vijayawada.

The Minutes of the 36th Meeting of Board of Governors held on 20.12.2022 at Board Room, SPA Vijayawada were circulated to all the members. Since no comments were received from the members, the minutes stands approved.

Action Taken Report (ATR) on the Minutes of the 35th Board of Governors Meeting held on 20.07.2022.

36.1	Engaging of Psychiatrist
Action Taken	As per the approval of the BoG, Dr.Ch.Vamsi Krishna has been engaged as Consultant Psychiatrist and Student Counsellor w.e.f.03.02.2023 with a consolidated remuneration of Rs.5,000/-pm with two visits per month.
Decision	The Board noted the same
36.2	Minutes of 21st Finance Committee Meeting held on 20.07.2022
Action Taken	No action required
Decision	The Board noted the same.
36.3	Minutes of 14th Senate Meeting held on 14.12.2022

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Action Taken	No action required
Decision	The Board noted the same
36.4	Minutes of 27th BWC Meeting held on 16.12.2022
Action Taken	No action required
Decision	The Board noted the same
36.5	Annual Report for the year 2021-22
Action Taken	The Annual Report for the year 2021-22 submitted to MoE on 22.12.2022 for placing on the table of both the houses of Parliament.
Decision	The Board noted the same
36.6	Extension of Tenure of the Visiting Doctors and increase of remuneration.
Action Taken	As per the decision of the Board, the tenure of the Visiting Doctors has been extended for a further period of six months and remuneration of doctors Dr.Mujibur Rehaman Shaik and Dr.Kalyani Anantha enhanced to Rs.40,000.00pm and Rs.16,000.00pm w.e.f. 01.02.2023.
Decision	The Board noted the same
36.7	Recruitment of Faculty and Non-Faculty Positions at SPAV.
Action Taken	As per the decision of the Board, 11 faculty positions and 15 non-faculty positions were advertised. One post of Librarian is pending for revision of RRs with MoE. 3 non-faculty positions are pending for conduction of DPC. A detailed agenda in this regard is placed as Agenda Item No.37.3, 37.4, 37.5 for deliberation and consideration of BoG.
Decision	The Board noted the same

ITEMS FOR APPROVAL

37.01	Implementation of Payment of Gratuity Act, 1972 for the employees of SPAV
Discussion	The matter with regard to applicability of the Payment of Gratuity Act 1972 to the Educational Institutes under the administrative control of MoE as per the O.M issued vide F.No.15-2/2022-TC, dt.16.12.2022 of Ministry of Education, GoI was brought to the kind notice of the Board and requested for approval of the Board for making it applicable to the SPA Vijayawada, regulation of payment of Gratuity to its employees as per the provisions of the act and for making necessary provision for the same in the books of accounts.
Decision	The Board accorded approval for the same.
37.02	Release of Terminal Benefits to the dependents of Late.P.Leela Vara Prasad, Accountant
Discussion	The matter with regard to death of Late Leela Vara Prasad due to COVID-19 and releasing his terminal dues related to Gratuity and considering him under old pension scheme as per Rule 10 of CCS Pension Rules or NPS has been discussed as the employee has died before completing 15 years of service. It was also informed during the meeting that for clarification in this regard, SPAV requested the MoE vide letters dt.04.08.2021 and 24.05.2022 and the reply is awaited.

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Decision	<p>The Board approved for releasing the amount of Gratuity to the dependents of Late Leela Vara Prasad, Accountant as per the Payment of Gratuity Act, 1972 and as per the nomination submitted by him.</p> <p>Further, the Board directed to send a letter again to the Ministry for clarification on applicability of the old pension scheme to the deceased while in service.</p>
37.03	Advertising the posts of Technical Assistants.
Discussion	<p>It was brought to the kind notice of the Board that five positions of Technical Assistant are sanctioned by the MoE for the Laboratories of the Institutes and are to be filled by publishing advertisement.</p> <p>The RR prescribed for these posts and the desirable qualification recommended by the Committee for making these posts suitable for labs existing at Institute was discussed.</p>
Decision	After detailed deliberation the Board resolved to fill these posts as per the existing RRs. However while conducting skill / trade test the questions may be set in such a way to make their qualification suitable for the existing labs of the Institute.
37.04	Change of Nomenclature for the post of Multi Skill Assistant, Accountant and Jr. Superintendent to Senior Assistant
Discussion	<p>The Board has been appraised that while conducting Departmental Promotion Committee (DPC) meeting for filling the vacant posts of Section Officer (Level: 8) by promotion from the Internal Candidates, it has been observed that the feeder cadre for the post of Section Officer by promotion is Senior Assistant / Assistant (Level 6) as per the existing RRs of the Institute. Whereas, in the Institute, the post of MSA(Multi Skill Assistant), Accountant and Jr. Superintendent positions are filled in the Level 6.</p> <p>Even though the candidates are fulfilling the qualification and experience criteria required for the post of Section Officer by promotion, their designation is different. Hence the Board was requested to change the nomenclature of these posts as Sr. Assistants as per the powers delegated to the Board by the Statute.</p>
Decision	After detailed deliberations the Board directed to send the details to the Ministry for extending appropriate decision.
37.05	Revision of Scale of pay for the post of Librarian.
Discussion	<p>While advertising the Non-Faculty Positions, an anomaly in the pay scale of Librarian was noticed, as the Post was sanctioned in Level:10 (Where as the post of Dy.Librarian was sanctioned in Level:12) Thus, there is an anomaly in the scale of pay of Librarian when compared to Dy.Librarian. In view of the above, the Board was requested to revise the scale of pay of Librarian in SPAV as Level:14 as per 7th CPC pay scales.</p>
Decision	After detailed deliberations the Board directed to send the details to the Ministry for extending appropriate decision.
37.06	Pending Faculty issues of SPAV
1	Up-Gradation i.r.o. Sh.S.V.Krishna Kumar, Associate Professor.
Discussion	The Board was informed that the pay of Sh.S.V.Krishna Kumar needs to be upgraded in accordance with the instructions issued by the erstwhile MHRD vide letter dt.26.08.2010 and fixed in Pay Band:3: Gr.Pay Rs.9,000/-

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	w.e.f.14.12.2012 and paid arrears. It was also informed that the similar cases were granted upgradation in SPA Bhopal.
Decision	The Board accorded approval for up-gradation of pay of Sh.S.V.Krishna Kumar as per Rules and in accordance with the instructions issued by MHRD, as per the observations of 22 nd FC.
2	Grant of Pay Up-Gradation on Accelerated Promotional Benefits.
Discussion	The matter with regard to grant of pay up-gradation to the Faculty of SPAV, as per the Accelerated Promotion Policy of GoI and in accordance with the instructions issued vide MoE letters dt.18.08.2009 and 27.10.2017 was placed for consideration and approval of the BoG.
Decision	After detailed deliberation, the Board instructed to take up the matter with MoE for clarification.
3	Grant of Non-compounded increments for acquiring Ph.D by the Faculty while in service.
Decision	After detailed deliberation, the Board instructed to take up the matter with MoE to get appropriate decision.
4	Reporting / Reviewing of APARs of Faculty Members for the preceding 5 years.
Decision	The Board directed to follow the guidelines prescribed by DoPT, GoI in its compendium on APARs and authorized the Director, SPAV to take further necessary action.
5	Pay protection and Pay fixation of Prof.S.Ramesh, Professor.
Discussion	It was brought to the kind notice of the Board that the pay of Prof.Ramesh needs to be fixed after protection of his pay drawn in MCD, Delhi. Whereas his pay was fixed in the minimum of the pay scale of Rs.43,000/- with AGP of Rs.10,000/- due to objections raised by the C&AG. The Board was requested to accord approval for revision of his pay taking into consideration, his last pay drawn in MCD i.e.Rs.49,800/- with AGP of Rs.10,000/- as per 6 th CPC Pay Scales
Decision	After detailed deliberation, the board resolved to take up the matter with C&AG, in order to drop the para by providing relevant information and justification.
37.07	Leave Rules for SPA Vijayawada
Discussion	The faculty very often required to travel to other institutions for conducting Juries, Interviews and for attending other activities related to academics. In order to remove the anomalies, leave rules prescribed for NIT Jaipur have been proposed with additions incorporated at Item No.1.2.4 to 1.2.36.
Decision	The Board accorded approval for implementation of leave rules for faculty as per the Leaver Rules attached.
37.08	Sanction of Additional posts of Faculty and Non-Faculty
Decision	The Board instructed to send a detailed proposal to the MoE for sanction of additional Faculty and Non-Faculty Positions.
37.09	Minutes of 15th Senate meeting of SPAV held on 20.03.2023
Discussion	The Dean (Acad.) appraised the Board about the salient features of the Senate held on 20.03.2023 and revision of Academic Ordinances.
Decision	The Board approved the minutes of 15 th Senate of SPAV



ITEMS FOR RATIFICATION

37.10	Nomination of Prof.M.Kailasa Rao as a Member of Board of Governors from Senate, SPAV
Decision	The Board ratified the same
37.11	Nomination of Sh.S.V.Krishna Kumar as Dean (Student Affairs)
Decision	The Board ratified the same
37.12	Hiring of Vehicle for Director, SPAV
Decision	The Board ratified the same

ITEMS FOR REPORTING

36.13	MoU's executed with various Institutions
Decision	The Board noted the same.

The meeting ended with vote of thanks to the Chair.

